



Snyderville Basin Special Recreation District  
Board Meeting Minutes  
**Wednesday, April 1, 2009**  
Schefter Conference Room - Trailside Park  
5715 Trailside Drive  
Park City, Utah

**Board Members in Attendance:** Tracey Douthett, Scott McClelland, Ron Perry, Scott Siemon, Kevin Simon. Marilyn Stinson arrived at 7:10 am.

**Absent:** Sharon Odell

**Staff/Employees Present:** Bonnie Park, Rena Jordan

**Attending Guests:** Stacey Noonan

In the absence of Sharon Odell, the meeting of April 1, 2009 was called to order by acting Chair Ron Perry at 6:15 pm.

**PUBLIC INPUT**

There was no public input at this time.

**COMMITTEE LIAISON APPOINTMENTS: BOSAC AND REGIONAL RECREATION COMMITTEES**

Park said that Summit County has requested that the Board consider the two District appointments to the Basin Open Space Advisory Committee for 2009, due to the vacancy created by retired Board member Tim Douglas. Park explained the role of the committee appointments and the expected time commitment. Park said at the time BOSAC was negotiating properties the group meet twice a month, but currently they only meet on a periodic basis. The Regional Recreation committee meets annually to review the Joint Use Agreement for Recreation, unless there are issues to work out that necessitate more frequent meetings for a short period of time.

Following discussion, the following motions were made to fill the committee positions.

**MOTION:** To appoint Scott McClelland and Tracey Douthett as District Board liaisons to BOSAC. [McClelland/Simon] All in favor: Tracey Douthett, Scott McClelland, Ron Perry, Scott Siemon, Kevin Simon. None opposed. Absent: Sharon Odell, Marilyn Stinson. Motion carries.

MOTION: To appoint Sharon Odell and Ron Perry to the Regional Recreation Committee [Douthett/McClelland] All in favor: Tracey Douthett, Scott McClelland, Scott Siemon, Kevin Simon. None opposed. Absent: Sharon Odell, Marilyn Stinson. Motion carries.

### **REGIONAL ICE AGREEMENT 3-YEAR REVIEW**

Bonnie Park introduced Quinn's Complex Manager, Stacey Noonan. Board members received a detailed staff memo prepared by Park in their Board packet (attached), which she wrote following a meeting between Jordan, Park and Noonan. For the benefit of new Board members Park explained that Noonan reports periodically to the Recreation District Board on Ice Arena financials and strategic planning. Park provided a brief history stating that the burden of having the arena break even was placed on a general manager yet to be hired at the time. As envisioned, the rink was intended to generate revenues by hosting special events. Due to some of the value engineering that occurred during construction, the facility is not fully functional as an event venue, in addition to which deed restrictions on the property limit the type of events that may be held – recreational and educational only. An additional 15-acres of land has been acquired adjacent to the rink, which will allow for future expansion. Noonan reported this year the rink will operate year round, and future programs such as a hockey academy and camps may help to increase revenues. Park and Jordan are recommending that some relief be given to allow the District's contribution to flow toward operational subsidy and capital replacement reserve fund (CRRF). Monies currently held in the expansion fund will be allocated for future facility design. The projected deficit for next year is in excess of \$300,000. Staff and utilities are the two big expense items. Ron Perry opposed the use of funds for operations and maintenance. Following discussion Board members agreed in concept to allow funds to flow into the CRRF, but not to the operational deficit. This agreement would be for a period of three years, until the next review in 2012. Park said District Attorney Jerry Kinghorn recommends if the Board is in agreement, a letter of consent to be approved by both parties be prepared. This is a streamlined approach to documenting the change. Staff will determine if the City's legal staff is in agreement, and the matter will be placed on the agenda for consideration at the May 6<sup>th</sup> meeting.

### **TRAIL EVENT POLICIES**

This discussion was tabled until a future meeting.

### **LEGISLATIVE UPDATE**

Park and Jordan attended the Utah State Auditor's Office Spring Training at the State Capitol this morning. Park reviewed some of the legislative highlights reported. Today is the compliance deadline for posting meeting notices to the Utah Public Notice website; the District has been in compliance since November. She said House Bill 43 has a provision for local districts to reimburse the County for a portion of election expense, so this may be a future item to plan and budget for at the time of the next bond. Open and Public meetings training was reviewed. A recording of a meeting must be available three days after the meeting in an electronic form; written minutes noted as "draft" must be made available once prepared when pending Board approval. Jordan said there are some new impact fee reporting requirements to be implemented. Jordan and Park will attend an impact fee seminar later this month. Park said that these and other items will be incorporated into the amended administrative policies.

### **SERVICE PROVIDER/PLANNING UPDATE**

Park reported on a meeting she and Beyer attended with Colony representatives and Ivers family members to explore the possibility of a trail link from the Mid-mountain trail to McPolin Farm. The District has had discussions with the Ivers about this concept over many years. The Colony is in the process of trying to determine where the remainder of their development density will be platted, and it is likely that a realignment of the Mid-mountain trail may be required. Park said a meeting with planners for the Stone Ridge project, adjacent to Trailside, will be held to discuss their site plan and proposed community trail alignments. A trail planning meeting was also held with the Park West Village neighbors and other surrounding property owners to discuss

trail plans on the Koleman parcel. Neighborhood representatives are not supportive of a formalized trail link into the Park West Village subdivision. Jordan said at Interagency Task Force it was reported that the Silver Sage development, a multi-use project near Home Depot, has withdrawn their development application with Summit County.

**APPROVAL OF 3/4/09 BUSINESS MEETING MINUTES and 3/13/09 WORK SESSION MINUTES**

Bonnie Park said the Board will need to make a policy decision on whether they would like to formally approve work session minutes, in addition to the business meeting minutes that reflect more formal actions of the Board. Following discussion, Board members agreed that they would like the opportunity to approve both sets of minutes as a matter of record keeping.

Chair Perry called for comments, questions or a motion to approve minutes of March 4, 2009.

MOTION: To approve the minutes of March 4, 2009, as written [Simon/Stinson] All in favor: Tracey Douthett, Scott McClelland, Scott Siemon, Kevin Simon, Marilyn Stinson. None opposed. Absent: Sharon Odell. Motion carries.

Chair Perry called for a motion to approve work session minutes of March 18, 2009.

MOTION: To approve the work session minutes of March 18, 2009, as written [McClelland/Siemon] All in favor: Tracey Douthett, Scott McClelland, Scott Siemon, Kevin Simon, Marilyn Stinson. None opposed. Absent: Sharon Odell. Motion carries.

**APPROVAL OF INVOICES**

Board members were provided a summary of payables dated March 5 - 27, 2009 in their Board packets (attached). Following brief discussion, acting Chair Perry called for a motion to approve.

MOTION: To approve the invoices of March 5 – March 27, 2009 in the amount of \$175,702.13. [Douthett/Stinson] All in favor: Tracey Douthett, Scott McClelland, Scott Siemon, Kevin Simon, Marilyn Stinson. None opposed. Absent: Sharon Odell. Motion carries.

**DIRECTOR COMMENTS**

Jordan said that Matt Strader is working on the Fieldhouse weight equipment replacement, to understand what the lease rate will be compared to budget. Independent Auditor, Greg Ogden will be in the office next week to begin the formal audit testing. Regarding the website, staff is working through hurdles of transitioning the site in-house. An updated core value staff survey is proposed for 2009. Jordan said a new PTIF account is being established to function as a sweep account for bond debt service payments managed by Zions Bank Corporate Trust Department. Ron Perry executed the form authorizing the account. Jordan requested Board feedback on whether to enter a float in the July 4<sup>th</sup> parade and/or Miner's Day. Following discussion of diverse opinions, it was agreed Miner's Day should be the target.

**BOARD MEMBER QUESTIONS/COMMENTS**

Following approval of the invoices, Scott Siemon voiced his concern about the expense of providing "schwag" and other items that are an expense to the District related to hosting special events. Jordan said this was a budgeted expense and the Board may want to take this into consideration when approving next year's budgets. These notes are included in the budget assumptions. Jordan explained these expenditures are about branding the District and creating awareness. Park reminded the group that creating District awareness was a stated Board goal in 2007. Simon observed this awareness will be a positive at the time the District holds a future bond election. Douthett requested that staff pursue the determination of whether RAP tax funds for the splash pad can

be used at the Fieldhouse location. Jordan said she and Park met with Newpark developer Marc Wangsgard to discuss whether Newpark was receptive to this idea. Jordan said Wangsgard expressed his support, and said that he would support not enforcing the parking requirement without advance notice to the District so that funds reserved for parking could be used to fund the splash pad. Park said she had a phone conversation with RAP committee chair, Tim Douglas, to seek his input and the advice of his wife, County Councilwoman, Claudia McMullin as to how the District might proceed in making such a request. Douglas informed her of one precedent setting decision stemming from the request of Coalville City to use RAP funds in a different location to accommodate a skate park. They expressed that ultimately the County Council will make the final decision, but that the committee will need to reconvene. Douglas said if it is to be pursued, the District will need to make a very strong case as to why this is a better application. Alternatives could be to give the money back and ask for a larger sum in the next application cycle, or attempt to submit a very strong application as to why the alternate location is justified. Jordan said the grant will need to be matched at \$124,000, and the \$180,000 from the Newpark parking reserve could be used for this. Park reminded the group that a parking study may be required for this improvement. Jordan added Wangsgard agreed not to invoke the Newpark parking requirement until a phase II Fieldhouse expansion is bonded for, at which time the cost of parking can be factored into the bond.

### **PUBLIC INPUT**

No public input was provided at this time.

### **EXECUTIVE SESSION**

At 8:05pm acting Chair Perry called for a motion to enter into executive session for the purpose of discussing personnel matters. [McClelland/Simon] All in favor: Tracey Douthett, Scott McClelland, Scott Siemon, Kevin Simon, Marilyn Stinson. None opposed. Absent: Sharon Odell. Motion carries.

At 8:34 pm a motion to close the executive session and reopen the public meeting was made. [McClelland/Douthett] All in favor: Tracey Douthett, Scott McClelland, Scott Siemon, Kevin Simon, Marilyn Stinson. None opposed. Absent: Sharon Odell. Motion carries.

At 8:34 pm a motion to adjourn the meeting of April 1, 2009 was made [Simon/Siemon] All in favor: Tracey Douthett, Scott McClelland, Scott Siemon, Kevin Simon, Marilyn Stinson. None opposed. Absent: Sharon Odell. Motion carries.

### **MOTIONS**

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Minutes prepared by Bonnie Park

Clerk/Board Member Approval: 

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