



Snyderville Basin Special Recreation District
Special Board Meeting Minutes
Wednesday, September 17, 2008
Schefter Conference Room - Trailside Park
5715 Trailside Drive
Park City, Utah

Board Members in Attendance: Tim Douglas, Tracey Douthett, Scott McClelland, Jim Moran, Sharon Odell, Ron Perry. Scott Siemon arrived at 6:38 pm.

Absent: None

Staff/Employees Present: Ken Mickelsen, Bonnie Park, Shelley Phillips-Nielson, Matt Strader, Senta Beyer, Bob Radke

Attending Guests: None

Board Chair Sharon Odell convened the meeting of September 17, 2008 at 6:12 pm.

PUBLIC INPUT

There was no public input at this meeting.

RECREATION REPORT: SUMMER AND FALL PROGRAM RECAP

Mickelsen turned the meeting over to Shelley Phillips-Nielson. She highlighted details of the 2008 summer camps. The District employed thirty full time counselors that supervised camps on a daily basis each week. Six counselors were employed for specialty camps, such as the mountain bike camp. All counselors were subject to, and cleared, background checks. They also completed first aid certification. All field trip counselors attended a defensive driving class, as well. Two Hispanic counselors were very helpful in assisting with bi-lingual campers. Camper to counselor ratio for field trips was 5:1; other camps were 10:1. Day camp participation increased 60%. An average of 17% of participants are on scholarship. McClelland inquired as to what qualifies a camper for a scholarship. Phillips-Nielson said there is an application process. Matt Strader said they are asked to check a box on the enrollment form as to whether they participate in free or reduced lunch at school. Most scholarship applicants are minorities; however 5-10% are lower income. Mickelsen said staff is contemplating a nominal program fee in the future, so those that sign up are committed to attend. The vast majority of scholarships are awarded for summer camp programs, as compared to youth recreation leagues. Phillips-Nielson said Park City Transportation was hired to transport children for six out of eight field trips. Mickelsen said before he was hired the Board had lengthy discussions over their concern about transportation safety for campers. By using private transportation this has been resolved. Transportation costs resulted in increase to camp fees from \$175 to \$250-\$275 per week. Except for a decrease in "Camp 57" participants, the fee increase did not impact registration. Phillips-Nielson reported approximately 1200 children enrolled in the 2008 summer camp program; scholarship awards totaled \$18,110. A new camp waiver system was also instituted. The cost recovery goal was to break even with 100% cost recovery on camps, and they achieved

106% with earnings of \$1,800. Mickelsen said when he first came to the District the Board indicated that field trip camps should be self-supporting and not subsidized. This goal has been met.

Phillips-Nielson reviewed the fall soccer program which is now underway. There are 850 players, which is a 3% drop over 2007. A contributing factor could be an increase in Park City Soccer Club participant numbers. Phillips-Nielson detailed the many ways program registration was promoted. She said participants will attend the Real Salt Lake game on Saturday. Moran said he would like to understand how many kids actually go to the games for which they receive free tickets. Strader said he believes participation is high. Phillips-Nielson will see if ticket utilization can be tracked by the Salt Lake venues for baseball, soccer and basketball.

Matt Strader reported on the NFL affiliated youth Flag Football program held in Fieldhouse. He said this is a growing program with 22 more participants than in 2007. Strader said flag football and soccer are scheduled on different days of the week so as not to conflict.

REVIEW OF FIELD HOUSE PERSONNEL COST COMPARISONS

Shelley Phillip-Nielson presented a power point on Fieldhouse personnel cost comparisons for the period 2005 – 2008, year to date. She clarified how time has been coded. An increase between 2006 and 2007 reflected custodial cost increases. Per month comparisons are as follows. In 2005 – 2006 there was a 1.84% increase. In 2006- 2007 there was a 15.28% increase. In 2007 – 2008 (year to date) there has been a 13.45%. Phillips-Nielson said a new system will be implemented at the Fieldhouse to better track the participant numbers of stakeholder groups. Mickelsen said in the next several months the Board will look at the possibility of a fee increase at the Fieldhouse. Fees have not been raised since the facility opened. Examples were noted as to how sales tax and credit card fees are charged against the fee revenue at the point of sale. Mickelsen said staff will present some ideas for fee increases at a future meeting.

RECREATION DEPARTMENT TRAVEL REQUEST

Board members received a staff memo in their meeting packet (attached). Phillips-Nielson reviewed the purpose of the proposed recreation conferences. Chair Odell called for a motion.

MOTION: To approve the travel request for Brian Hanton to attend the International Youth Sports Congress and Matt Strader to attend the Athletic Business Conference; both being held in San Antonio, Texas in an amount not to exceed \$4,000. [McClelland/Perry] In favor: Tim Douglas, Tracey Douthett, Scott McClelland, Jim Moran, Ron Perry. None opposed. Absent: Scott Siemon. Motion carries.

ADMIN DEPARTMENT TRAVEL REQUEST

Board members received a staff memo in their meeting packet (attached) regarding the travel of staff with financial advisors to meet with Bond Rating Agencies in San Francisco. Mickelsen said he believes in the current economic times this could be of benefit. A rehearsal will be held on Tuesday in preparation for the trip.

MOTION: To approve the travel request for Ken Mickelsen, Rena Jordan and Bonnie Park, Commissioner/BOSAC representative Bob Richer, and accompanying financial advisors from Zion's Bank Public Finance to attend the Bond Rating Agencies meeting in San Francisco, CA, September 25 – 26, 2008 in an amount not to exceed \$5,000. [Douglas/Douthett] Tim Douglas, Tracey Douthett, Scott McClelland, Jim Moran, Ron Perry, Scott Siemon. None opposed. None absent. Motion carries.

SERVICE PROVIDER APPROVAL/PLANNING UPDATE

Bonnie Park said that no plats have been signed in the last two week, however, the Quarry Springs development has inquired about obtaining a plat signature. This is the residential project proposed on parcel B of Quarry Village for which the developer is responsible for a contribution of \$35,433 for that portion of the Kilby Road

trail that was installed by the District several years ago. Additional amendments to The Canyons Trails agreement are forthcoming. The County attorney has determined that another public hearing must be held. The County and ASCU have been discussing what language should be in the Trails Agreement to clearly describe ASCU's obligations, given they don't own the majority of the resort land in fee but lease it. It will also clarify how Wolf Mountain's apparent refusal to sign the Trails Agreement will be managed. Addition of some language has been requested to clarify that the RVMA's responsibility only relates to the areas it governs. This excludes The Colony, Silver King and Mines Ventures properties. They will also make sure the proper form of the Districts standard easement agreement is attached as an exhibit.

APPROVAL OF INVOICES

Board members were provided a summary of payables dated September 4 – September 17, 2008 for Board review (attached). Tim Douglas requested clarification of the overuse fee payable to Summit Water. Park said the invoice is not for overuse. It is for 2007 Class A (inactive) shares and they are a pass through fee to Weber Basin Water. She explained the fee was inadvertently not billed to the District in 2007 because at the time SWDC and District representatives were working out a determination on how to handle water overuse at Trailside.

MOTION: To approve the invoices of September 4 – September 17, 2008 in the amount of \$129,800.51. [McClelland/ Perry] All in favor: Tim Douglas, Tracey Douthett, Scott McClelland, Jim Moran, Ron Perry, Scott Siemon. None opposed. None absent. Motion carries.

PUMP PARK CONCEPT PLAN

Board members received a staff memo in their meeting packet (attached). Senta Beyer and Bob Radke were in attendance to see if Board members are interested in exploring the concept of a pump park. Mickelsen said this would be part of 2009 capital budget considerations. There is a suitable two acre parcel of land owned by the Spring Creek Commercial Owners Association on the corner of Bitner Road and Glenwild Drive. Beyer said it falls along a major trail corridor close to the Field House near the Spring Creek Trailhead. Pump parks were a topic of discussion at the IMBA Summit this spring. Many have been built in Canada and communities on both coasts are implementing the concept. Beyer said a park could be introduced here relatively inexpensively utilizing in-house expertise of Radke. A consultant would be brought in up front at an hourly rate for design, and follow-up would be managed by the District's trails crew. Informal discussions have been held with one owner in the commercial owners association who would like to see the property improved. The plat note restricts the open space parcel for "recreational park and playing field." At the time of development approval the two acres were offered to the District, but it fell well below the community park standard of twenty acres. Park said the pump park design supports skill building. Landscape architect Eric Langvardt prepared a concept plan for discussion. The group viewed a pump park on line at http://www.yourmtb.com/tags/pump_track. Radke said the concept is somewhat like a BMX track but it is designed so riders do not pedal their bike. Cyclists pump through the track. While pumping they improve body position and weight transfer, and come to understand body separation and handlebar pressure so riders become more fluid and have more fun on backcountry trails in a safe way. The pump park skills translate to the single track trail experience. Spacing, height and shaping of the track is important, which is why a design consultant would be hired. Estimated cost of improvements, including landscape, is \$125,000. Beyer plans to submit a restaurant tax grant. Radke said this location is along the trail system, on the bus route, with a restroom at the Spring Creek Trailhead. Mickelsen asked if the Board would consider allocating capital funds for this in 2009. Beyer said that support will be needed from the underlying land owner, and surrounding property owners. Park said that before pursuing details it was important to determine first if the Board is interested in the concept. Board members were in agreement that staff should proceed with more information gathering. Mickelsen acknowledged the Board's interest by stating it will be added to the capital list and staff will begin more detailed investigation.

Tim Douglas inquired as to the progress on Summit Park trail development. Beyer and Radke said Alpine Trails has done an excellent job, and all agree it is a great addition to the system. The District has received many favorable comments. Trails staff has been working on trailhead parcel modifications with off-road parking space for up to twelve cars during the summer. Winter parking will be limited to road-side improvements completed in 2007.

APPROVAL OF MINUTES

Board members received two sets of minutes in their Board packet. Park noted that the August 6th meeting minutes were approved at the last meeting. The minutes of August 20th and September 3rd are proposed for this evening.

Scott McClelland requested a correction on the August 20th minutes, to clarify his interest in how to establish architectural fees following approval of initial fees for conceptual plans. Scott Siemon said he would like more specificity in the minutes regarding the phase one cost overruns at the Fieldhouse, to state "Cartwright said it would never happen again." Siemon said that is the reason they got the bid. Mickelsen said that was stressed again at their meeting today.

MOTION: To approve the minutes of August 20th, 2008 with said changes. [Perry/McClelland] In favor: Tim Douglas, Tracey Douthett, Scott McClelland, Jim Moran, Ron Perry, Scott Siemon. None opposed. None absent. Motion carries.

MOTION: To approve the minutes of September 3, 2008 as written. [Douglas/Douthett] In favor: Tim Douglas, Tracey Douthett, Scott McClelland, Jim Moran, Sharon Odell, Ron Perry. Abstain: Scott Siemon due to his absence at that meeting. None opposed. None absent.

DIRECTOR COMMENTS

Ken Mickelsen said Ecker Hill field expansion is on track for completion. The Trailside tennis court fencing is up. Color coating of the court is weather dependent. The Kilby Road trail completion is also on track. All project goals established by the Board will be met. He said the first meeting on splash pad options was held today. He noted those who participated in the splash pad field trip preferred the Magna facility. It was bid a year and a half ago. In current dollars a like facility would cost \$500,000. The Board has allocated \$400,000 for the Trailside facility. The design team will put together options for a \$300K, \$400K and \$500K project. Douglas asked why the Trailside pad would be so much more. Mickelsen said at Magna they tied into existing infrastructure; at Trailside a complete pump station, filtration system and fencing will need to be built. If the Board stays with the \$400K allocation, it will still be a nice facility. The Vortex representative who will provide play toys has stated that if the District has not completed an order by November 8, those features will increase 10%. McClelland asked if there are other vendors available and suggested the District consider alternatives. Mickelsen said Vortex has not had a price increase in three years. Consultants agree that Vortex makes the best equipment available. They also recommend a minimum splash pad size of 2,000 s.f. Mickelsen said the Board will need to make decisions based on the options presented at the next meeting. For example, depending upon solar panels used, rough cost estimates for solar are between fifty and sixty thousand dollars. Board members were in agreement with providing heated water. Mickelsen said there are costs associated with heating water and a cost associated with being "green" in doing so.

Mickelsen asked if Board members would be open to meeting with HR consultant Chris Moffet in a study session on October 8th. He said this would be a combination of Board training related to changing roles of the Board, and if needed she will help facilitate splash pad decisions. Regularly scheduled Board meetings will still be held on October 1 and 15. Siemon and McClelland said they may not be available on October 8. Mickelsen acknowledged that all Board members may not be available. Moffet will be in town to conduct staff training as

well. Regarding splash pad decisions, Moran suggested comparable manufacturers for water toys be considered. Mickelsen said the Board could allocate a dollar amount for features and specify those features they would like, such as a dumping bucket, bubblers, etc. Then other manufacturers such as Raindrop or SCS could bid. He said one advantage of Vortex is that they have the ability to cap and relocate features around the pad.

BOARD QUESTIONS/COMMENTS

A motion to adjourn the meeting of September 17, 2008 was made at 7:53 pm. [McClelland/Douglas].

MOTIONS

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Minutes prepared by Bonnie Park

Clerk/Board Member Approval: _____

