



Snyderville Basin Special Recreation District  
Special Board Meeting Minutes  
**Wednesday, March 5, 2008**  
Schefter Conference Room - Trailside Park  
5715 Trailside Drive  
Park City, Utah

**Board Members in Attendance:** Tracey Douthett, Scott McClelland, Jim Moran, Sharon Odell, Ron Perry, Scott Siemon

**Board Members Absent:** Tim Douglas

**Staff/Employees Present:** Ken Mickelsen, Bruce Dickens, Brian Hanton, Justine Islieb, Rena Jordan, Bonnie Park, Steve Parker, Shelley Phillips-Nielsen

**Attending Guests:** None

Board Chair Sharon Odell convened the meeting of March 5, 2008 at 6:05 pm. Ken Mickelsen introduced new Recreation Manager, Shelley Phillips-Nielsen who will replace Steve Parker. Parker will retire from the District on March 28, 2008.

**WORK SESSION: NEEDS ASSESSMENT SURVEY AND BOND DISCUSSION**

Ken Mickelsen said the focus of this work session is related to coming to a decision as to whether or not the Board will move forward with a 2008 Bond issue. Board alignment on certain decision points is needed to determine how to progress. Understanding how water play and pool facilities in the greater Park City area serve the community is a key factor. Mickelsen led the Board through a presentation on different types of facilities which concluded with the staff leadership team recommendation on water activity in Western Summit County (handout attached). Board members evaluated the pros and cons of a "splash pad" versus a pool facility with water depth. Scott Siemon questioned not building a pool when it was the number one ranked facility in the District's 2007 Needs Assessment survey. Mickelsen recognized that a pool facility in phase II expansion was a goal of the Board for many years, but there are now additional pool projects are underway. Siemon questioned how Basin residents will feel about driving the distance to these other facilities and said traffic congestion is a factor to consider. Scott McClelland said he has been a proponent of the pool. Currently his children are in swim lessons at Ecker Hill. Getting to Ecker is difficult because both he and his wife have activities in the morning, and the only other time he can workout in the pool is at 7:00 – 9:00 pm when children are going to bed. He spoke with an "empty nest" friend, who desired the pool facility when her children were young and is pondering if a larger facility located at the Racquet Club would have met her needs. Others who have a 2 ½ year old are stir crazy this winter because activities are limited, other than Field House on Fridays. He believes in summer there are many activities; in winter additional activities are needed. Odell said that swimming pools are subsidized 50 – 60% everywhere. Chair Odell said, given the current plans for additional pools at the NAC and Park City Racquet Club, Newpark representatives Jim Doilney and Marc Wangsgard would understand if the District did not build a swimming pool in phase II of the Field House. Bonnie Park read from an email sent by Marc Wangsgard, which conveyed support for whatever decision is made with regard to phase II development.

Moran asked if there is an understanding of cost related to expanding Ecker Hill. Mickelsen said it would be worth sharing in a feasibility study with others to have a more accurate answer for that expansion. Moran said he believed the failure of the bond was due to the uncertainty of voters in what the District was actually proposing. Jordan said that the three scenarios proposed by VCBO, the architectural firm for Park City Racquet Club were \$8 million, \$19 million and \$23 million. Moran said if Park City does not proceed with a pool expansion, it will change the need for the District. Siemon said he strongly believes an outdoor water facility is what is needed in the Basin. Mickelsen said the Park City Council instructed Park City Recreation staff to conduct public meetings based on the three scenarios. The City Recreation staff preference is to keep the Racquet Club a one stop recreation center. A big question is what Basin Recreation will pursue. Rena Jordan said Council direction was for Recreation staff to pursue meetings with the other entities providing pools before holding public input sessions. McClelland questioned if Park City and the Recreation District could contribute to NAC for a larger complex there. Mickelsen said the Board will need to determine if they would like to consider funding assistance at the Quinn's Junction location.

McClelland said his vote would be to explore collaboration, and proceed with the splash pad at the Field House. Moran agreed that the entities should meet. Ron Perry said he is opposed to the District constructing a pool alone, but would consider a joint venture with Park City. Those who live in the west end of the Basin do not like driving into Park City, but as one of seven Board members he will oppose a District owned and operated pool at Newpark. He would support a splash pad and a gymnasium. Siemon said the survey questions need to be structured without bias and fielded so that the Board understands what District constituents want. Odell said that Tim Douglas believed strongly that open space and trails should be included in the rank ordering, but his perception may be different in listening to tonight's discussion. Siemon said he is strongly in favor of building a seasonal outdoor leisure pool facility, without a lap pool, as part of the Field House expansion, reiterating that the constituents would be best served if they did not have to drive into Park City. Mickelsen said the question will continue to be publicly raised as to what the District plans for a pool will be, until the Board provides direction to staff. Odell said if the Board cannot come to a consensus, then the District should forgo this year's election. Siemon cautioned against the District misleading constituents on what might actually occur in a Racquet Club expansion, and reminded the group to use the Mountain Recreation Standards as a guide to determine how many pools will be needed to serve the entire population in the future. Douthett commented that the Newpark area is becoming an urban area and a splash pad would be well suited to the space. Siemon said he believes progress is important and if a water facility is holding back phase II expansion of the Field House he would prefer to proceed toward the election without the leisure pool.

Following work session discussion, the Board was in agreement that a collaborative effort between SBSRD, PC Municipal, PC School District and/or NAC should be explored. All were in agreement that a joint interagency meeting to discuss pool plans should be pursued. The Board directed staff to proceed with the needs assessment survey instrument with primary focus to be the rank ordering of amenities to be included in Field House phase II. Board members requested that the question on state of the economy be taken out. Results of the survey are desired by the end of April. Board review of the revised survey will take place at the March 15 meeting.

The work session concluded at 7:34 pm. Chair Odell opened the public portion of the meeting at that time.

#### **PUBLIC INPUT**

There was no public input at this meeting.

#### **PUBLIC RELATIONS UPDATE**

Rena Jordan provided handouts summarizing recent Basin Recreation activities, press coverage and public relations highlights. A scrapbook of media clippings compiled by staff was presented. Jordan reviewed the Way to Play newsletter. It will be mailed the end of next week. The final draft of Play Magazine is nearly ready to go to press. Proposals from three web design firms to improve the District website have been requested. Staff

access to allow for "in house" editing of online information is part of the criteria. Jordan displayed the new logo, which now incorporates parks and trails into the mark. The new graphic representing the District's purpose, mission, values was also posted for Board review.

### **CONTRACT WITH SRI FOR NEEDS ASSESSMENT SURVEY**

This item was tabled until survey details are finalized, based on Board direction at tonight's meeting.

### **CONSIDERATION AND APPROVAL OF ADMINISTRATIVE CONTROL BOARD RULES AND REGULATIONS**

Board members received copies of the amended Administrative Control Board Rules and Regulations in their meeting packet. Park said that Board direction at the last meeting was for her to prepare draft changes related to Board per diem, compensation, and attendance requirements. These amendments are to be effective retroactively to January, 2008. Payments for per diem and compensation are proposed to be contingent upon attendance. Siemon and McClelland said this is contrary to discussion at the Board retreat. Park said that at the February 13 meeting Tim Douglas requested that this topic be revisited and the group agreed that attendance should be mandatory to qualify for per diem and compensation. Chair Odell reviewed proposed changes to the rules and regulations one at a time. Article II, Section 3 reflects the purpose and mission of the District. Article III, Section 3.a. requires Board members to reside within the boundaries of the District and be a registered voter at the location of the Board member's residence. Park explained that this was a change to Utah Code. There were no objections to this amendment. Article III, Section 6 addresses attendance. Park said there is no formal Summit County policy that governs attendance and she could not find a written District policy that has been adopted. The amendment proposes that any Board member that accrues three or more absences in one quarter *may* be subject to a motion of removal from the Board. Three meetings equates to half of those scheduled quarterly at this time. All Board members supported this amendment. Article III, Section 7 addresses per diem and compensation. Discussion followed on the attendance requirement, and it was proposed that one grace absence per quarter be allowed, in which case compensation and per diem would be paid for all those meetings attended and up to one absence per quarter. Following a straw poll of the Board, McClelland, Siemon, Moran and Douthett were in favor; Perry (and Douglas by proxy) were opposed. Park will re-write Section 7.a. and 7.b. accordingly. Rena Jordan said that from a record keeping standpoint, it would be best to have per diem and compensation paid out at the first Board meeting following the end of the quarter. Park will re-write Article III, Section 7.c. to reflect that recommendation. All agreed that Section 8 adequately addresses the general liability and public officials' errors and omissions coverage for Board members provided by the District through Utah Local Governments Trust.

MOTION: To approve the amended Administrative Control Board Rules and Regulations with changes related to meeting attendance, per diem and compensation, as discussed. [McClelland/Douthett] All in favor: Tracey Douthett, Scott McClelland, Jim Moran, Ron Perry, Scott Siemon. Opposed: Douglas (by proxy) and Perry. Absent: Tim Douglas. Motion carries.

### **SERVICE PROVIDER APPROVALS/PLANNING UPDATE**

Park said the Canyons Trails Agreement will go before the Snyderville Basin Planning Commission next Tuesday, March 11<sup>th</sup> for a public hearing.

### **APPROVAL OF MINUTES**

Chair Odell requested separate motions to approve the minutes of January 30 and February 13, 2008.

MOTION: To approve the meeting minutes of January 30, 2008, as written. [McClelland/Perry] All in favor: Tracey Douthett, Scott McClelland, Ron Perry, Scott Siemon. Jim Moran abstained due to his absence at that meeting. None opposed. Absent: Tim Douglas. Motion carries.

MOTION: To approve the meeting minutes of February 13, 2008, as written. [Perry/Moran] All in favor: Tracey Douthett, Jim Moran, Ron Perry. Scott McClelland and Scott Siemon abstained due to their absence at that meeting. None opposed. Absent: Tim Douglas. Chair Odell vacated her position as Board Chair to vote in favor. Motion carries.

#### **APPROVAL OF INVOICES**

Board members were provided a summary of payables dated February 14 – March 5, 2008 for review (attached). Chair Odell called for a motion to approve.

MOTION: To approve the invoices of February 14 – March 5, 2008 in the amount of \$107,626.65. [Siemon/Perry] All in favor: Tracey Douthett, Scott McClelland, Jim Moran, Ron Perry, Scott Siemon. None opposed. Absent: Tim Douglas. Motion carries.

#### **DIRECTOR COMMENTS:**

Ken Mickelsen reported that staff submitted three RAP grant applications. Interviews will be held the week of March 17.

Mickelsen said Custodial position interviews will be conducted next week.

Mickelsen presented the District's new purpose/mission/values graphic. Mickelsen said one suggestion from the Board was to include customer service in the values. He believes customer service is implied. Staff evaluations will be tied to how people perform according to the values. All were in support of the purpose, mission and values as stated.

#### **BOARD QUESTIONS/COMMENTS**

Jim Moran asked about Park City's recent announcement about the possibility of building a reservoir in Round Valley. Park explained that the City is working on long term planning for water storage facilities, and that is one option that is being explored.

A motion to adjourn the meeting of March 5, 2008 was made at 8:34 pm [Perry/McClelland] All in favor: Tracey Douthett, Scott McClelland, Jim Moran, Ron Perry, Scott Siemon. None opposed. Absent: Tim Douglas. Motion carries.

#### **MOTIONS**

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MOTION: To approve the amended Administrative Control Board Rules and Regulations with changes related to meeting attendance, per diem and compensation, as discussed. [McClelland/Douthett] All in favor: Tracey Douthett, Scott McClelland, Jim Moran, Ron Perry, Scott Siemon. Opposed: Douglas (by proxy) and Perry. Absent: Tim Douglas. Motion carries.

Minutes prepared by Bonnie Park

Clerk/Board Member Approval: 