



Snyderville Basin Special Recreation District  
Board Meeting Minutes  
**Wednesday, July 1, 2009**  
Schefter Conference Room - Trailside Park  
5715 Trailside Drive  
Park City, Utah

**Board Members in Attendance:** Tracey Douthett, Scott McClelland, Sharon Odell, Ron Perry, Kevin Simon, Marilyn Stinson.

**Absent:** Scott Siemon

**Staff/Employees Present:** Rena Jordan, Bonnie Park

**Attending Guests:** None

The meeting of July 1, 2009 was called to order by Chair Odell at 6:08 pm.

**PUBLIC INPUT**

There was no public input at this point in the meeting.

**CONTINUED DISCUSSION INTERLOCAL AGREEMENT BETWEEN SBSRD AND SBWRD**

Bonnie Park said the draft agreement for review this evening incorporates changes requested by the SBWRD. Should the SBWRD have a need for the land in future years, a termination provision has been added. Park said the trailhead parking area could be affected, but the access to and across the bridge would remain. Prior to final approval by SBWRD, Army Corp and State Engineer's permitting will need to be in place, and access to the parcel along Bluebird Lane will need to be worked out. PP-50 parcel owners have threatened to block access to the SBWRD site because they believe the many access easements along Bluebird Lane are not necessarily public. Park said she is working with Jerry Kinghorn to construct a letter that demonstrates the public right-of-way to send to the PP-50 landowners, but should they take issue with it the public access determination may need to be made in court. She has and will continue to spend time on demonstrating ways in which the right-of-way has been public for many years. In response to questions from Sharon Odell, Park said this is a key connection to significant public trail system improvements above East Canyon Creek. The agreement will go back to the SBWRD Board on July 20, and it will be noticed for approval on the SBSRD August 5th business meeting agenda. The bid award is also expected to take place at that time. Discussion followed on the rationale for the public access dispute. Park said the parcel owners are trying to leverage the trail access for a change in land use that Summit County will not grant. Park will work with the Park City School District to see if an alternate access via a single track trail to the new bridge crossing could be provided until the right-of-way is worked out. She said it is important to understand there are multiple tasks underway that tie to this project. Jordan said no action is required at this meeting.

## **CAPITAL PROJECTS UPDATE**

Rena Jordan presented a capital projects power point. She reviewed aspects of the project approach to the Fieldhouse turf replacement and the particulars of the subsurface stabilization. Geotech determined the failure of the sub-base was road base fines separating from the rock and rising to the surface to create ripples. This may have been caused by vibration of mechanized equipment or proximity to I-80. Although there has been speculation about the presence of voles, she noted there was no evidence of any rodent activity. Rather than using the concrete stabilization method proposed by Hellis, the project team made the decision to re-compact and re-grade the sub-base and lay asphalt. Hellis was able to complete the work within the approved project budget. The asphalt work required closure of the field area for a longer period of time than originally planned due to cure time required. In summary, the District benefited from an upgrade in the turf and a better sub-base solution. The track was closed for a day. All of the old turf was taken away for re-use.

Trailside tennis camp photos were reviewed. This new program has been very successful. A new Gator has been purchased for Ecker Hill at a cost of \$12,000, and upgrades have been ordered to improve it for multiple uses and in winter. It is well within the \$20,000 budgeted. Boiler repair bids came in as high as \$20,000, and the bid for \$8,000 was accepted. Jordan said two internal elements have burned out and they are not under warranty. Replacement reserve funds will be used. Scott McClelland suggested the Board be aware of the replacement reserve fund balance during the budget process. Discussion followed on challenges related to the Jeremy Ranch, Ecker Hill and Willow Creek irrigation systems. Field House weight equipment will be changed out with the new Nautilus system next week. The transition is expected to take two days. Ron Perry suggested patrons be provided some form of training on the new equipment. Staff will be trained by Nautilus and they, in turn, will assist patrons. Final payments have been made on the Trailside tennis courts and Ecker Hill expansion. Trails on the Koleman property are under construction. A contract for crack sealing and seal coat of trails along Kilby Road has been executed. Jordan suggested Sharon Odell contact Tim Douglas to inquire into the status of the splash pad grant to determine if funds can be used at the Fieldhouse location.

## **2009 CERTIFIED TAX RATE**

Jordan reported that based on the certified tax rate, a \$52,000 shortfall is expected in property tax revenues. Expenditures are well within the lean budget staff was directed to adhere to. Jordan suggested the Board may want to consider a plan to build capital funding by increasing the O&M tax rate through the truth in taxation process. By raising the rate from .00035 to the .0006 maximum levy, an additional \$1.6 million could be generated. Park said the truth in taxation process would require a public hearing in December, after which the Board would adopt a higher certified tax rate in 2010. A second public hearing would be required in August, 2010. Funds would be transferred from O&M to the capital projects fund and earmarked for specific improvements.

MOTION: To approve the 2009 certified tax rate of .000350 for operations and maintenance and .000290 for debt service for a total tax rate of .00064. [McClelland/Stinson] All in favor: Tracey Douthett, Scott McClelland, Ron Perry, Kevin Simon, Marilyn Stinson. None opposed. Absent: Scott Siemon. Motion carries.

## **SERVICE PROVIDER/PLANNING UPDATE**

Bonnie Park said one plat was signed in recent weeks combining two lots at the Park City Business Center at Quinn's Junction. Park and Beyer participated in a planning commission field trip to review the Stone Ridge development proposal and the Weilenman project proposal near Gorgoza Park. The Stone Ridge plan will provide key links to Round Valley trails. The Weilenman plan proposes trail connections along Kilby Road, but ingress/egress is limited therefore they are working with the adjacent property owner, Mike Milner, to try to create a secondary access.

### **APPROVAL OF MINUTES 5/20/09**

Chair Odell called for comments or questions on minutes included in the Board packet. Bonnie Park noted corrections she had made in the attendance at the June 3<sup>rd</sup> meeting after they had been sent to the Board. She requested separate motions to approve minutes of May 20, June 3, and June 17, 2009.

MOTION: To approve the minutes of May 20, 2009 as written. [Douthett/McClelland] All in favor: Tracey Douthett, Scott McClelland, Ron Perry, Kevin Simon. Marilyn Stinson abstained due to her absence at that meeting. None opposed. Absent: Scott Siemon. Motion carries.

MOTION: To approve the minutes of June 3, 2009 as written. [McClelland/Stinson] All in favor: Tracey Douthett, Scott McClelland, Ron Perry, Marilyn Stinson. Kevin Simon abstained due to his absence at that meeting. None opposed. Absent: Scott Siemon. Motion carries.

MOTION: To approve the minutes of June 17, 2009 as written. [Douthett/McClelland] All in favor: Tracey Douthett, Scott McClelland, Ron Perry, Kevin Simon, Marilyn Stinson. None opposed. Absent: Scott Siemon. Motion carries.

### **APPROVAL OF INVOICES**

Board members received a summary of payables in their Board packet dated May 28 – June 25, 2009 for Board review (attached). Tracey Douthett noted the unemployment being paid by the District. Jordan said staff is looking into whether the District should join the state fund for unemployment rather than continue to be self-insured based on the unemployment amount currently being paid out. Following brief discussion, Chair Odell called for a motion to approve.

MOTION: To approve the invoices of May 28 – June 25, 2009 in the amount of \$336,934.08. [McClelland/Simon] All in favor: Tracey Douthett, Scott McClelland, Ron Perry, Kevin Simon, Marilyn Stinson. None opposed. Absent: Scott Siemon. Motion carries.

### **DIRECTOR COMMENTS/ACTION ITEMS**

Jordan reminded the Board that the August work session is a planned field trip to visit trail system improvements. Summit Park, Woods at Parley's Lane and the proposed East Canyon Creek bridge crossing locations will be reviewed.

### **BOARD MEMBER QUESTIONS/COMMENTS**

Marilyn Stinson inquired about the marketing goal to get the word out for classes, clinics and the new turf at the Fieldhouse. Jordan said Full Function Fitness is not interested in reducing prices to provide a program to meet the District's needs. Jordan is working with Megan Olsen who has taught Boot Camp in the past and is a well respected trainer. The goal is to provide a program that is compatible and does not directly compete with the classes that Full Function offers. Jordan and Olsen are working to incorporate the Utah Sport For Life initiative in the District's fitness programming. District employees have been invited to participate in the spinning pilot program.

### **PUBLIC INPUT**

No public input was provided at this meeting.

### **EXECUTIVE SESSION PERSONNEL MATTERS**

At 7:50 pm Sharon Odell called for a motion to enter executive session to discuss personnel matters. A closed meeting affidavit was signed by Odell.

MOTION: To enter into executive session for the purpose of discussing personnel matters.  
[McClelland/Stinson] All in favor: Tracey Douthett, Scott McClelland, Ron Perry, Marilyn Stinson, Kevin Simon. None opposed. Absent: Scott Siemon. Motion carries.

At 8:19 pm Scott McClelland made the following motion:

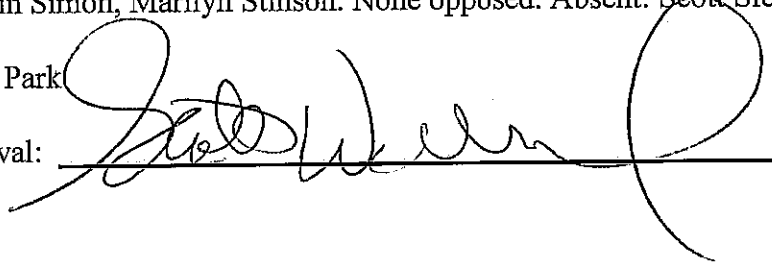
MOTION: To close the executive session and adjourn the meeting of July 1, 2009. [Simon/Perry] All in favor: Tracey Douthett, Scott McClelland, Ron Perry, Kevin Simon, Marilyn Stinson. None opposed. Absent: Scott Siemon. Motion carries.

**MOTIONS**

MOTION: To approve the 2009 certified tax rate of .000350 for operations and maintenance and .000290 for debt service for a total tax rate of .00064. [McClelland/Stinson] All in favor: Tracey Douthett, Scott McClelland, Ron Perry, Kevin Simon, Marilyn Stinson. None opposed. Absent: Scott Siemon. Motion carries.

Minutes prepared by Bonnie Park

Clerk/Board Member Approval:



CLOSED MEETING AFFIDAVIT

STATE OF UTAH )
:SS.
COUNTY OF \_\_\_\_\_ )

Having first been duly sworn, comes now \_\_\_\_\_, who
deposes, states and affirms as follows:

1. I am a duly elected or appointed member of the Board of the \_\_\_\_\_
District (the "District").

2. A meeting of the District Board was held on \_\_\_\_\_
200\_\_.

3. I presided over the District Board meeting.

4. During the course of the meeting, upon the affirmative vote of at least two-thirds
of the Board members present, a quorum being present, the meeting was closed for the sole
purpose of discussing: (Please check appropriate box(es).)

- the character, professional competence, or physical or mental health of one
or more individuals; and/or
the deployment of security personnel, devices or systems.

Further Affiant sayeth naught.

Signature
[Handwritten Signature]

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

Notary Public