



Snyderville Basin Special Recreation District  
Special Board Meeting Minutes  
**Wednesday, August 6, 2008**  
Schefter Conference Room - Trailside Park  
5715 Trailside Drive  
Park City, Utah

**Board Members in Attendance:** Tim Douglas, Scott McClelland, Ron Perry, Scott Siemon.

**Absent:** Tracey Douthett, Jim Moran and Sharon Odell

**Staff/Employees Present:** Ken Mickelsen, Rena Jordan, Bonnie Park, Shelley Phillips-Nielson, Senta Beyer

**Attending Guests:** None

Due to lack of a quorum at 6:15 p.m., acting Chair Tim Douglas suggested the agenda be re-arranged to discuss matters not requiring formal Board action.

Scott Siemon arrived at 6:34 pm. Tim Douglas called the official meeting to order at 6:35 pm with a quorum of four.

**PUBLIC INPUT**

Because some public input from the "Park City Moms" was anticipated at this meeting, acting chair Douglas held the public input portion of the meeting open. No one appeared to provide comment for the record. Douglas closed the public input portion of the meeting at 7:10 pm.

**BUDGET DISCUSSION – DEBT SERVICE – 2009 PERSONNEL STAFFING**

Board members received a copy of the proposed debt service budget in their packets. Bonnie Park said the budget is based on the actual debt principal and interest payments set forth in the official statements of the 2002 and 2004 bond issuances. It also anticipates the issuance of \$10 million in recreational open space bonds within the next few months. For that reason, the 2008 tax rate anticipates a June 2009 interest payment. The proposed 2009 budget provides for an interest payment in June; and a principal and interest payment in December. Ron Perry questioned if the tax levy for the \$10 million bond will be a separate line item on the tax bill, as agreed upon at the time of the 2004 election. Tim Douglas said he will bring it up at the BOSAC meeting on Friday.

With respect to personnel and staffing requests in 2009, Mickelsen said that two full time positions are proposed, one accounting and one custodial position. Rena Jordan and Shelley Phillips-Nielson presented justification for the need. Following discussion, Board members agreed to consider this as part of the 2009 proposed budget.

### **FIELD HOUSE ALCOHOL PERMIT**

The private party requesting the Field House permit for alcohol is pursuing a different venue. This item was struck from the agenda.

### **BID AWARD KILBY ROAD TRAIL PROJECT**

Board members received a bid summary memo from Ken Mickelsen in their board packets. Five bids were received for the three sections of the Millennium Trail along Kilby Road. J&R Development submitted the low bid, in the amount of \$183,895. Staff recommendation is to accept the low bid.

MOTION: To approve and award the bid for the Millennium Trail to J&R Development per the bid price of \$183,895 and authorize the Director to enter into a contract on behalf of the District for said work.  
[McClelland/Perry] All in favor: Scott McClelland, Ron Perry, Scott Siemon. None opposed. Absent: Tracey Douthett, Jim Moran, Sharon Odell. Tim Douglas vacated his position as Chair to vote in favor. Motion carries.

### **BID AWARD ECKER HILL FIELD EXPANSION**

Board members received a bid summary memo from Ken Mickelsen in their board packets. Two submittals were received in response to the bid advertisement to expand field space at the Ecker Hill Field Complex. Impact fee funds will be used for the improvement. RBI submitted the low bid in the amount of \$113,000. In the bid submittal, RBI indicated that for an extra \$2,500 they would provide a battery operated irrigation controller. Staff recommends including this in the award totaling \$115,500. It will eliminate a concern about having adequate wiring at the site for irrigating the expansion area.

MOTION: To approve and award the bid for Field Expansion at Ecker Hill Middle School to RBI per the bid price of \$115,500 and authorize the Director to enter into a contract on behalf of the District for said work.  
[McClelland/Siemon] All in favor: Scott McClelland, Ron Perry, Scott Siemon. None opposed. Absent: Tracey Douthett, Jim Moran, Sharon Odell. Tim Douglas vacated his position as Chair to vote in favor. Motion carries.

### **SELECTION COMMITTEE RECOMMENDATION ARCHITECTURAL DESIGN SERVICES**

Board members received a staff memo from Mickelsen in their Board packets. Two of four firms were short listed to interview for phase II architectural design services and the Trailside splash pad. Interviews with representatives of VCBO and EDA were conducted. He explained that selection committee representatives could not come to consensus on a recommendation. It was suggested that further discussion include Board members that participated in the Phase I project with EDA. Scott Siemon said during the interviews each firm presented their strengths. The presentation by VCBO emphasized sustainability, energy efficient buildings, the importance of air flow and openness. EDA has the advantage of submitting a lower price for conceptual design and a prior working relationship with the District. There was some concern that EDA would have a difficult time taking a fresh look, particularly with regard to protecting the views from the running track and weight room. Ken Mickelsen read from an email by Tracey Douthett. She is supportive of EDA, and points out that the nature of the programming of phase II calls for facilities that by their nature require high ceilings. She believes EDA can work with the District on preserving some of the views, and that new program areas may present additional view opportunities on which to capitalize. Staff believes both EDA and VCBO to be highly qualified for the project. Scott McClelland said all things being equal, he would support EDA because of the lower price. Ron Perry said he has concerns with EDA because of project overruns in Phase I. Bonnie Park and Matt Strader found working with EDA a positive experience. Park said the project team spent many hours working hard to explore value engineering alternatives and gave EDA credit for the effort. Following discussion it was agreed that the two firms be invited to the next meeting to make a follow-up presentation before the whole group when more Board members would be present for the discussion.

### **SKATEBOARD PARK DISCUSSION**

Mickelsen said this item was placed on the agenda at the request of Jim Moran. In his absence, Mickelsen reported on skate park construction costs. Park City's skate park Phase I was 20,000 s.f., and cost \$600,000. Phase II was 10,000 s.f. and cost \$350,000, all total an approximate \$1 million investment. Tim Douglas said the Coalville City skate park RAP grant request was for \$86,000. This discussion will be revisited at the August 20 Board meeting when Moran is present and 2009 capital priorities are scheduled for discussion.

### **SERVICE PROVIDER/PLANNING UPDATE**

Park said that no plats have been signed in the last two weeks. She is still pursuing Willow Creek lien releases, which appear to have become entwined with a dispute between Summit County and the Read family regarding land along Old Ranch Road, the location of the Mountain Regional pump house. Park said that the Reads were paid by Fieldstone for the land underlying Willow Creek Estates. At that time the liens should have been released. However there may have been some loose ends relative to the land given to Summit County by Read for the alignment of Old Ranch Road where the pump house sits. She said clear title appears to have become more complicated. It will delay the field expansion at Willow Creek until it can be resolved.

In follow-up to a question at the last Board meeting, Park said that staff inspected for weeds along the 3-mile Canyon trail in Promontory. The District has sprayed for weeds three times within the easement area this season. Weeds do appear to be a problem on some of the neighborhood trails maintained by Promontory.

### **APPROVAL OF MINUTES JULY 16, 2008**

Chair Douglas requested a motion to approve the minutes of July 16, 2008.

MOTION: To approve the minutes of July 16, 2008, as written. [McClelland/Perry] All in favor: Scott McClelland, Ron Perry, Scott Siemon. None opposed. Absent: Tracey Douthett, Jim Moran, Sharon Odell. Tim Douglas vacated his position as Chair to vote in favor. Motion carries.

### **APPROVAL OF INVOICES**

Board members were provided a summary of payables dated July 17 – August 6, 2008 for Board review (attached).

MOTION: To approve the invoices of July 17 – August 6, 2008 in the amount of \$147,361.65. [Perry/McClelland] All in favor: Scott McClelland, Ron Perry, Scott Siemon. None opposed. Absent: Tracey Douthett, Jim Moran, Sharon Odell. Chair-elect Douglas vacated his position as Chair to vote in favor. Motion carries.

### **DIRECTOR COMMENTS**

Ken Mickelsen said the District has been awarded "Best of Park City for Recreation Centers." Phillips-Nielson will investigate the nature of the organization designating the award. The District will receive a recognition plaque.

Mickelsen reported the Ecker Hill concrete project is underway, and crews are mobilizing for tennis courts at Trailside.

### **BOARD QUESTIONS/COMMENTS**

Tim Douglas commented on his trail experience in Tahoe and praised the quality of their paved trails.

A motion to adjourn the meeting of August 6, 2008 was made at 8:02pm by Ron Perry and seconded by Scott McClelland.

## **MOTIONS**

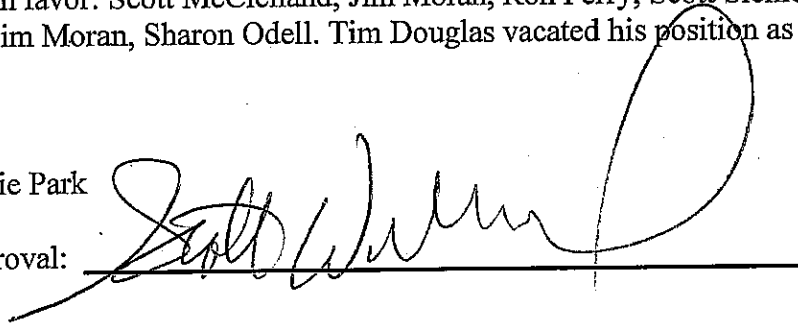
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MOTION: To approve and award the bid for the Millennium Trail to J&R Development per the bid price of \$183,895 and authorize the Director to enter into a contract on behalf of the District for said work.  
[McClelland/Perry] All in favor: Scott McClelland, Ron Perry, Scott Siemon. None opposed. Absent: Tracey Douthett, Jim Moran, Sharon Odell. Tim Douglas vacated his position as Chair to vote in favor. Motion carries.

MOTION: To approve and award the bid for Field Expansion at Ecker Hill Middle School to RBI per the bid price of \$115,500 and authorize the Director to enter into a contract on behalf of the District for said work.  
[McClelland/Siemon] All in favor: Scott McClelland, Jim Moran, Ron Perry, Scott Siemon. None opposed. Absent: Tracey Douthett, Jim Moran, Sharon Odell. Tim Douglas vacated his position as Chair to vote in favor. Motion carries.

Minutes prepared by Bonnie Park

Clerk/Board Member Approval: \_\_\_\_\_

A handwritten signature in black ink, appearing to read "Scott McClelland", is written over a horizontal line. The signature is fluid and cursive, with a large loop at the end.